HR Core

Centralise and automate people management

Ease the admin burden with employee self-service

What if you could centralise and automate people management, empower employees and managers, and turn your employees into your greatest brand advocates?

From chasing up leave forms to managing staff absences, organisations can lose a significant amount of time and productivity if employees are burdened with heavy administrative tasks to support the HR function.

HR Core's Employee Self-Service and Manager Self-Service functionality allows staff to find information anywhere, anytime. It enables employees to apply for leave and check their leave balances, and for managers to oversee absentees. HR Core integrates with the other modules in ELMO's cloud software suite, as well as other compatible systems through an API - providing peace of mind for anyone operating multiple systems.

Other modules also available in

ELMO Engage

Expenses

Provide Employee Self-Service

Empower employees to request leave, receive real-time updates, payslips and more.

A Truly Integrated Solution

Connect your HR Core solution with other systems and experience seamless integration across platforms.

Better Insights for Managers

Provide managers with a complete view of their team and enable them to make informed decisions.

Key Benefits

The ability to centralise people management data and provide tools for employees and managers to review and update their own personal data can help ease the admin burden for HR teams.

A key example of how HR Core's Employee Self-Service function can help is leave management. Employees can request leave and check their leave balance to plan future leave, while payslips and payment summaries are integrated and easily accessible. Likewise, managers can approve leave requests, forecast leave entitlements, and produce reports and analytics.

Tiered access also provides the ability to view org charts, including roles, reporting lines and profile details.

HR Core also provides integration with other payroll systems or systems that can transfer data inbound and outbound. This provides users with the ability to use multiple systems that can seamlessly interact with each other.

HR Core

Key Features

✓ Access and update personal information through Employee Self-Service

✓ Request and check leave balance

✓ Check leave approval status

✓ Plan and forecast future leave

✓ Check payslips and payment summaries

✓ Integrate HR Core with other solutions and systems

✓ Forecast employee leave entitlements through Manager Self-Service

✓ Approve leave requests through Manager Self-Service

✓ Access employee information and utilise team analytics and dashboards

✓ Show org charts including roles, reporting relationships and profile details (tiered access)

Great alone, better together!

Harness additional benefits from ELMO HR Core by adding these complementary modules:

Onboarding — Utilise a centralised, easy-to-use system that enables you to configure onboarding workflows, assign courses, send reminders, and provide new hires access to their own onboarding portal.

Performance Management — Provide access to a range of pre-built goals, behavioural competencies and development objectives, and obtain a holistic view of performance by using 360 reviews and informal recommendations from colleagues.