ELMO

Onboarding

Get new employees up to speed – fast

Personalised and comprehensive onboarding

First impressions really do matter – that's why an unprofessional or incomplete onboarding experience can damage the employer-employee relationship before it's even started.

What's required to get new employees productive as quickly as possible? A highly personalised onboarding experience that provides new hires with essential information, an introduction to their team, as well as a list of key tasks to be completed.

ELMO Onboarding can provide all this and more. The easy-to-use, centralised system enables organisations to configure onboarding workflows, assign due dates for tasks, documents and courses, send reminder emails, and report upon various organisational metrics.

Other modules also available in
ELMO Hire

Recruitment

Simplify Onboarding Processes

Onboarding has never been easier. Users are able to create simple and highly visual onboarding workflows and streamline the steps required to get new hires up to speed.

Quickly Engage New Employees

Ensure your new employees are engaged and productive with the right tools, resources and information from the commencement of their employment with your organisation.

Smooth the Path for New Hires

There's no need to utilise a third-party onboarding tool when you use ELMO Onboarding – it can seamlessly transfer data from candidates to new employees... all in the one system.

Key Benefits

Being able to easily tailor different onboarding experiences for different candidates via ELMO's onboarding workflow tool significantly reduces the traditional administrative burden required to successfully onboard new hires.

Candidates have access to their own onboarding portal where they can commence the socialisation process of being inducted into your organisational culture – meaning they can hit the ground running from day one.

Having your Recruitment, Onboarding and Talent Management system all in the one platform means you don't have to spend time and effort managing three different systems from multiple vendors. Instead you can focus on the things that matter: ensuring new hires are productive and engaged from day one.

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Key Features

✓ Full integration with ELMO Recruitment; no need for a separate third party onboarding tool

✓ Simplified onboarding workflows using ELMO's highly visual and easy-to-use workflow creator tool

✓ Configurable workflow processes with the ability to select stakeholders, prerequisites, time delays and conditions

✓ Configurable electronic forms and acknowledgements with document upload facility and other 3rd parties

✓ Personalised onboarding webpages for new employees to help them become familiar with the social aspects of your organisation

✓ Presentation of company information and videos, guidelines for the onboarding process, task lists and introduction of team members to new users

✓ Ability to allocate courses from ELMO's Course Library to your new employees

✓ Reports and analytics on how the onboarding process is proceeding

✓ Notifications and system alerts when tasks need to happen

Great alone, better together!

Harness additional benefits from ELMO Onboarding by adding these complementary modules:

Recruitment
Seamlessly transform your candidates into highly engaged new employees via integration of ELMO's Recruitment module with Onboarding.

Learning Management
Identify the learning and compliance needs of new hires and develop learning plans which draw from a range of bespoke courses or over 60 pre-built eLearning and video courses. Configure and assign CPD plans to employees, and automate course allocation and notifications as required.

ELMO

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