

# HR CORE

HR solutions, made simple:  
centralise and automate  
people management

**ELMO**



Spending hours dealing with spreadsheets, compliance and employee management? ELMO HR Core provides a central location for people management and employee self-service. Get time back in your day by automating manual HR processes, so you can focus on engaging and empowering your employees.



## Provide employee self-service

Empower employees to update and manage personal information, access payslips, and download standard documents and forms directly from the system.



## Single source of truth for employee data

Say goodbye to the days of managing paperwork. Store all your employee data in one central platform so you can easily find employee information, exactly where you left it.



## Powerful insights and analytics

Gain key insights into your workforce with our powerful custom reporting capabilities, including employee turnover, headcount and diversity breakdowns.

## Why you'll love it

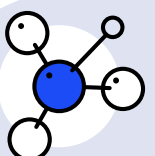
The ability to centralise people management data and empower employees and managers to review and update their personal data can help alleviate the administrative burden on HR teams. This also gives HR teams better oversight, with consistent approval and audit records for tasks.

Our platform is designed with your employees in mind providing staff with an easy-to-use interface to plan, request and check their leave balance. With configurable notifications and leave forecasting, managers can stay on top of their team's leave requests and entitlements for better planning and decision-making.

From work patterns or custom fields like go-to coffee orders, HR Core makes it easy for employees to enter and manage their own details in their profile. The system also displays an interactive organisational chart, providing a clear view of the reporting lines.

HR Core also provides seamless integration with popular payroll systems allowing organisations to manage data across multiple platforms effortlessly.

**HR CORE**

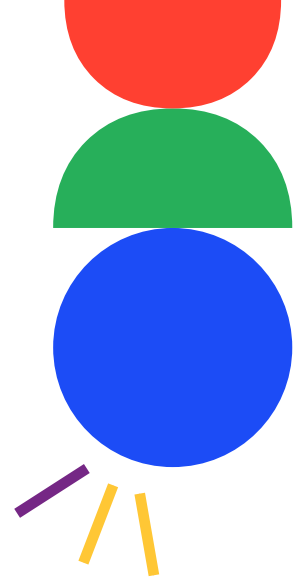


All of the administrative processes we have in place are now quicker thanks to ELMO. As a sole HR manager in a 200-strong organisation, it really is like having another team member.

– Emma Liston, Human Resources Manager at Lipman

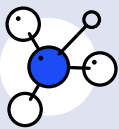
### Key Features:

- Access and update personal information through Employee Self-Service
- Request and check leave balance
- Check leave approval status
- Plan and forecast future leave
- Check payslips and payment summaries
- Integrate HR Core with other solutions and systems
- Forecast employee leave entitlements through Manager Self-Service
- Approve leave requests through Manager Self-Service
- Access employee information and utilise team analytics and dashboards
- Show organisational charts including roles, reporting relationships and profile details



## WE BUILD HR SOLUTIONS THAT RELEASE YOUR FULL POTENTIAL.

Tailored to meet your needs today and tomorrow.



### HR Core

Centralise and automate your people management in one place.



### Learning Management

Build a culture of learning and develop your people with eLearning.



### Onboarding

Start your new employee's journey with a personalised onboarding experience.



### Performance Management

Empower your teams to achieve their goals and thrive.



### Payroll

Navigate the complexities of pay with secure and accurate payroll.



### Recruitment

Find and hire the right talent for your business.



Founded in 2002, ELMO Software is the trusted provider of cloud-based HR technology solutions to 2,500+ mid-sized organisations and over one million end users across Australia and New Zealand.

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