

# EXPENSES

Simplify your expense tracking and reporting with an easy-to-use mobile app

**ELMO**



ELMO's Expenses solution can automate how you manage business expenses. Submitting, approving, and reporting expenses is simplified through our intuitive digital platform. Multi-level workflows can be configured to meet your needs, providing automatic compliance and custom reporting to ensure control and visibility.

Our solution allows employees to submit claims in seconds with digital receipts auto-generated by the optical character recognition (OCR) receipt scanner. Admins can then easily approve, track and report expenses at the touch of a button.



## Mobile expense app

Manage expenses on the go. Users can snap a picture of their receipt and easily create a claim in seconds. Admins can review, approve, reject and track expense reports via desktop or mobile.



## Corporate card matching

Intelligent Receipt Matching automatically pairs receipts to their corresponding card transaction(s), reducing administrative work for quick and accurate expense management.



## Corporate credit card reconciliation

See all of your organisation's corporate spend in one place for improved control and visibility over outstanding corporate spend.

## Why you'll love it


Build your specific company expense policies into ELMO Expenses to provide automated compliance. Compliance for users is easy with policies defined at the point of entry, and out-of-policy claims are eliminated through active policy enforcement with automatic alerts.

Enjoy an automated process for claiming and managing petty cash in real-time through a mobile app, eliminating the need for paper receipts. Admins gain greater visibility and control with integrated pre-approvals to avoid overspending.

Intelligent Receipt Matching is our cutting-edge technology that automatically pairs receipts to their correct card purchases. This feature eases user and admin workflow to provide quick and accurate expense reports for credit card management and reimbursement.

**EXPENSES**





Efficiency was a deciding factor for me as CFO. We needed to ensure the software was easy and seamless for our staff to use and that's why we went with ELMO.

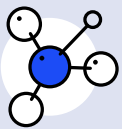
- Natasha Daley,  
Chief Financial Officer  
at The Gold Coast Titans

#### Key Features:

- ◆ Our mobile expense app allows you to manage expenses with advanced OCR technology that speeds up expense claims, all while ensuring seamless synchronisation across all your devices
- ◆ Automated policy compliance with your company's expense policy
- ◆ Leverage Corporate Card Matching with Intelligent Receipt Matching, enabling an automatic pairing of receipts with card purchases
- ◆ Integrates with over 50 accounting systems for seamless control of company budget and expenditure
- ◆ Advanced expense reporting with in-depth spending analysis, and the flexibility to define your own expense periods
- ◆ Sensitive information is encrypted and protected, keeping your data safe, yet accessible from almost anywhere

## WE BUILD HR SOLUTIONS THAT RELEASE YOUR FULL POTENTIAL.

Tailored to meet your needs today and tomorrow.



### HR Core

Centralise and automate your people management in one place.



### Learning Management

Build a culture of learning and develop your people with eLearning.



### Onboarding

Start your new employee's journey with a personalised onboarding experience.



### Performance Management

Empower your teams to achieve their goals and thrive.



Founded in 2002, ELMO Software has grown from a Learning Management solution to a leading provider of cloud-based technology that transforms HR processes from hire to retire.

[elmosoftware.co.uk](http://elmosoftware.co.uk)