ONBOARDING

Start your new employee's journey with a personalised onboarding experience.

ELMO

What's essential for getting new hires up to speed quickly? A highly personalised onboarding experience that equips them with vital information, introduces them to their team, and provides a list of key tasks to hit the ground running.

ELMO Onboarding can provide all this and more. The easy-to-use, centralised system enables organisations to configure onboarding workflows, assign due dates for tasks, documents and courses, send reminder emails, and report on various organisational metrics.

Reduce time-to-productivity

Reduce onboarding time and create a seamless experience for new hires. Your leaders will love having decreased downtime in their teams.

Streamline the essentials

Set new hires for success by providing the right tools, resources, information and an introduction to the team from day one.

Onboarding, gone digital

New employees can complete the necessary paperwork, such as tax, superannuation, and bank details, online prior to coming on board.

Why you'll love it

Welcome to a smarter way to onboard. With our system, new starters get access to a customisable onboarding portal. Use this platform to familiarise them with your organisational culture by adding videos, to-do lists, and team introductions to guide them through the onboarding process.

The ELMO Onboarding system is highly configurable. You can easily create onboarding workflows or use workflow templates to automate processes. Assign due dates for tasks and documents, send reminder emails, and request approval from various stakeholders, all within one system.

When utilised as a part of the integrated ELMO Software suite, you can seamlessly manage the transition from candidate to new hire, assign learning, manage probation reviews, and enable networking for new employees.
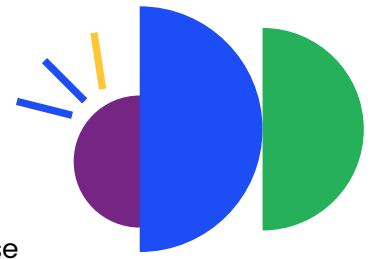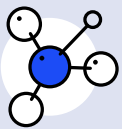
Key Features:

▸ Integration with Recruitment; no need for a separate third party onboarding tool

▸ Ability to allocate courses from ELMO's Course Library to your new employees

▸ Configurable workflow processes with the ability to select stakeholders, prerequisites, time delays and conditions

▸ Configurable electronic forms and acknowledgements with document upload facility

▸ Personalised onboarding webpages for new employees to help them become familiar with the social aspects of your organisation

▸ Presentation of company information and videos, guidelines for the onboarding process, task lists and introduction of team members to new users

▸ Simplified onboarding workflows using ELMO's highly visual and easy-to-use workflow creator

▸ Reports and analytics on how the onboarding process is progressing

▸ Notifications and system alerts when tasks need to happen

> "
> Now with ELMO, we've been able to go digital with onboarding. At the click of a button, a candidate receives all the information they need, and they send it back to us the same way – which has been great for the candidate experience.
> "
>
> - Toby Goor, Human Resources Lead at Linear Clinical Research

WE BUILD HR SOLUTIONS THAT RELEASE YOUR FULL POTENTIAL.

Tailored to meet your needs today and tomorrow.

HR Core

Centralise and automate your people management in one place.

Learning Management

Build a culture of learning and develop your people with eLearning.

Onboarding

Start your new employee's journey with a personalised onboarding experience.

Performance Management

Empower your teams to achieve their goals and thrive.

ELMO